

## Timer

*(Called upon by General Evaluator.)*

As Timer, I will time the **Table Topics Speakers**, **Prepared Speakers**, and the **Individual Evaluators**. I will also alert each of them of the time they have left, using the green, yellow, and red flags, which denote specific times.

Towards the end of the meeting, I will report the time when called upon.

Table Topics Speakers should limit their remarks to no more than 2 minutes.

- **1 minute** - green
- **1 minute, 30 seconds** - yellow
- **2 minutes** - red

Those giving prepared speeches should limit their remarks to their specific speech times.

### EXAMPLES

Speeches: 4-6 minutes (ice breaker)

- **4 minutes** - green
- **5 minutes** - yellow
- **6 minutes** - red

Speeches: 5-7 minute speeches

- **5 minutes** - green
- **6 minutes** - yellow
- **7 minutes** - red

The individual evaluations should be between 2-3 minutes.

- **2 minutes** - green
- **2 minutes, 30 seconds** - yellow
- **3 minutes** - red